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# THE GAZETTE OF PAKISTAN

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Part-II  
Statutory Notifications (S.R.O.)  
GOVERNMENT OF PAKISTAN

MINISTRY OF HEALTH, SPECIAL EDUCATION AND SOCIAL WELFARE  
(Health Division)



## THE HOMOEOPATHIC EXAMINATION REGULATIONS, 1986

**NOTIFICATION**  
Islamabad, the 19<sup>th</sup> January 1987

Amended upto 6<sup>th</sup> February 2008

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**S.R.O. 43 (I)/87:-** In exercise of the powers conferred by section 47 of the Unani, Ayurvedic and Homoeopathic Practitioners Act, 1965 (II of 1965), the National Council for Homoeopathy, with the previous approval in writing of the Federal Government, hereby makes the following regulations, namely :-

1. **Short title and commencement:-** (1) These regulations may be called the Homoeopathic Examination Regulations, 1986.

2. They shall come into force at once.

2. **Definitions:-** In these regulations, unless there is anything repugnant in the subject or context,-

(a) "Act" means the Unani, Ayurvedic and Homoeopathic Practitioners Act, 1965 (II of 1965);

(b) "Chairman" means the Chairman of the Examining Body appointed by the Federal Government on the recommendation of Council;

(c) "Controller" means the Controller of examination appointed by the Council;

(d) "Council" means the National Council for Homoeopathy;

(e) "Discipline Committee" means a sub-committee appointed by the Examining Body;

(f) "Examining Body" means the Examining Body appointed by the Federal Government for the purpose of holding examinations under sub-section (3) of section 22 of the Act;

(g) "Inspector" means the Inspector or Inspectors appointed by the Examining Body from amongst the members of the Council;

(h) "Member" means member of the Examining Body;

(i) "Rules" means the Unani, Ayurvedic and Homoeopathic System of Medicine Rules, 1980;

(j) "Schedule" means a Schedule appended to these regulations; and

(k) "Superintendent", "Deputy Superintendent" and "Assistant Superintendent" means the "Superintendent", "Deputy Superintendent" and "Assistant Superintendent" of the examination centre appointed by the Examining Body.

3. **Examination:-** The examination shall be held in the manner laid down in these regulations under the control of the Examining Body.
4. Deleted.
5. Deleted.
6. **Quorum:-** The quorum to constitute a meeting of the Examining Body shall be two-third of its members.
7. **Meetings to be presided by the Chairman:-** The Chairman shall preside over all meetings of the Examining Body and in case he is unable to perform his duties on account of illness or under circumstances beyond his control, the members of the Examining Body shall elect a Chairman from amongst themselves for that meeting only.
8. **Voting in Examining Body:-** All questions at a meeting of the Examining Body shall be determined by majority of the members present and voting.
9. **Casting vote of Chairman:-** In addition to his vote as a member, the Chairman or the person presiding shall, in the event of equality of votes, have a casting vote.
10. **Secretary:-** The proceedings of the Examining Body and all matters pertaining to the examinations shall be kept "Top Secret" and the members and staff concerned shall be under moral obligation to maintain secrecy.
11. **Power and duties of the Examining Body etc:-** (1) The Examining Body shall appoint Head Examiners, Examiners, Moderators, papers-setters, Superintendents, Deputy Superintendents and Inspectors and also select examination centres at least two months before the commencement of the examination.
- (2) The Superintendents of examination centres shall be persons who have sufficient experience of conducting examination and shall be chosen from recognised colleges other than those where the centres are located and who have no concern with the Council.
- (3) Practical examination shall be conducted by two Examiners, one external and one internal.
- (4) Assistant Superintendents shall be appointed locally by Examining Body.
- (5) At least one Assistant Superintendent shall be appointed for every thirty candidates.

**12. Date of Examination:-** (1) The Examining Body shall fix the date of annual examination two months before the commencement of the examination.

(2) The Examining Body shall fix the date for supplementary examination after the result of the annual examination is declared.

(3) The date sheet shall be prepared, with the approval of the Chairman, by Controller and then supplied to the Superintendents of examination centres and the Principals of recognised colleges at least fifteen days before the commencement of the examination.

**13. Examination results:-** (1) The Examining Body shall scrutinize the results and after carrying out random check of certain percentage of answer books approve the results.

(2) In case of remarkable difference between the result of present and last three years, the Examining Body shall, if the paper/papers are not of a particular candidate / candidates, revise the result.

(3) The result shall be declared within a period of two months after the examination.

(4) The Examination Body shall adopt such measures, as it may deem necessary for improving the standard of education and examination.

**14. Appointment of Discipline Committee:-** The Examining Body shall appoint a Discipline Committee which shall comprise three members and shall decide case of unfair means adopted by the students and supervisory staff.

**15. Penalties:-** (1) On complaint of the Superintendent and in light of the recommendation made by the Controller, the Discipline Committee may impose the following penalties, namely:-

- (i) a candidate found guilty of unfair means, that is to say, copying or being in possession of such material which may help in the examination or found putting some marks of specific identification on his answer book, shall be declared failed in that examination as a whole and debarred from appearing in the next two years examinations; and
- (ii) a candidate found guilty of misconduct may be declared failed in that examination as a whole and debarred from appearing in the subsequent examinations for three years.

(2) The Discipline Committee shall take disciplinary action against a member of the examination staff found guilty of misconduct and may debar him from such duty in future, and in case of breach of trust or serious offence proved against him, he may be punished in such manner as the Examining Body may recommend to the Council.

(3) All litigations in connection with examination matters by or against the Examining Body or Council shall be filed at the station where the office of the Council is located.

16. **Appeal.**- (1) The Examining Body shall hear appeals in case of penalties imposed by the Discipline Committee, provided the appeal is submitted within fifteen days from the communication of decision of the Discipline Committee.

(2) The Examining Body shall dispose of the appeals in the next meeting.

(3) The decision of the Examining Body shall be final.

17. **Duties and powers of the Controller.**- The Controller shall:-

(i) issue agenda of the Examining Body's meetings with the approval of the Chairman and record proceedings of the meeting;

(ii) ensure compliance of the decisions of the Examining Body;

(iii) supervise functions of the examination section in the Council office;

(iv) correspond with all the recognised institutions regarding examinations;

(v) register (enrol) students admitted every year to 1<sup>st</sup> year in all the recognised institutions and prepare and despatch enrolment cards to all the colleges;

(vi) arrange for Paper-setters, Moderators, Head Examiners and Examiners and get question papers set up and moderated by the Papers-setters and Moderators;

(vii) arrange for Superintendents, Deputy Superintendents and Assistant Superintendents at the examination centres;

- (viii) undertake scrutiny of examination and admission forms, preparation and despatch of admit cards (roll numbers) to all the colleges;
- (ix) collect answer books received from various examination centres and put fictitious roll numbers on each answer book and despatch them to the examiners;
- (x) arrange compilation of results and announcement thereof after approval by the Examining Body.
- (xi) Arrange preparation of mark sheet and despatch thereof to all the Examinees;
- (xii) Arrange preparation of diplomas of all the successful students in the 4<sup>th</sup> (Final) year examination and despatch thereof to the concerned colleges in order to ensure that the diplomas are distributed to the candidates within Six months under intimation to the Council; and
- (xiii) maintain secrecy, keep separate receipt and despatch registers and perform such other duties as may be assigned to him by the Examining Body from time to time.

**18. Duties and powers of the Chairman:-** The Chairman shall :-

- (i) approval lists of Superintendents, Deputy Superintendents, Head Examiners, Examiners, Moderators, paper-setters and Assistant Superintendents and approve the date sheet of the examinations.
- (ii) sanction the recurring expenditure of examination within the provisions of the budget;
- (iii) watch compliance of the decisions of the Examining Body, and generally supervise functions of the examination section and working of the Controller; and
- (iv) pay surprise visits to examination centres during examination or may direct any member or officer of the Council to pay such visits.

**19. Duties and powers of Inspector:-** An Inspector shall :-

- (i) not interfere with the conduct of any examination and his duty shall be to report to the Examining Body his opinion about the efficiency of the examination on which the Examining Body may require him to report, or the adequacy and standard of education



including staff, equipments, accommodation, training and other facilities prescribed for imparting education; and the Examining Body shall forward a copy of any such report to the institution concerned, and shall also forward a copy with the remarks to the Council for approval of the Federal Government;

- (ii) be paid such allowances and travelling expenses as may be admissible to members of the Council; and
- (iii) perform such other duties as may be entrusted in writing to him by the Examining Body or the Council.

**20. Duties and powers of the Superintendents:-** (1) The Superintendents of examination centres shall :-

- (i) maintain discipline and mark the daily presence of the candidates in the examination hall;
- (ii) read out daily instructions;
- (iii) instruct the candidates to write their roll numbers only at the place provided on the cover of the answer book. NO CANDIDATE SHALL WRITE HIS NAME OR ROLL NUMBER AT ANY OTHER PLACE IN THE ANSWER BOOK;
- (iv) direct not to make any indication or a mark of identification on the answer book;
- (v) not allow any candidate to change his seat without prior permission;
- (vi) direct not to take any paper out of the answer book.
- (vii) Direct to deposit all papers, books, etc., with the Superintendent or Assistant Superintendent and ask them not to have any paper or book with them in the examination hall/room;
- (viii) direct all concerned to hand over answer book to the Superintendent immediately after the examination;
- (ix) prohibit smoking or chewing of pan in the examination hall /room;
- (x) warn that any candidate found indulging in any malpractice shall be able to be turned out of the examination hall/room;
- (xi) ask the candidates to write on both sides of the answer book;

- (xii) collect the answer books from the candidates immediately after the time is over and despatch them duly sealed to the Controller on the same day;
  - (xiii) supervise and check the activities and performance of the Assistant Superintendents appointed in the examination centre;
  - (xiv) not allow a candidate to appear in the examination who reaches the examination hall late by more than fifteen minutes;
  - (xv) render a certificate that he received the question papers in a duly sealed cover and intact, and opened the question paper concerned in the presence of the Deputy Superintendent and Assistant Superintendent;
  - (xvi) check numbered sheets of answer books before issuing them to the candidates; and
  - (xvii) not allow any staff member or Professor of a college where the examination centre is located to enter into the examination centre in any way.
- (2) If there is any complaint against any Assistant Superintendents, the Superintendent of the centre may dismiss him and appoint a new Assistant Superintendent under intimation to the Controller.
- (3) If a candidate is found copying or using unfair means in the examination hall, the Superintendent may turn the candidate out of the examination hall and inform the Controller.
- (4) If a candidate is reluctant to abide by the instructions or is rude in behaviour to the Superintendent or any officer, the Superintendent may turn him out from the examination hall and inform the Controller promptly.

**21. Admission of Students:-** (1) A candidate shall become eligible for admission to the first year class after declaration of the result of Secondary School Certificate examination by various Secondary Education Boards.

(1A) The number of seats for admission in the first year class in each college shall be fixed and declared before the commencement of academic session.

(2) Second, Third and Fourth year students shall become eligible for admission after declaration of the result by the Council.



(3) Regular classes shall commence within a week from the closing date of admission, and attendance percentage shall be worked out from that date.

(4) Each college shall submit enrolment list of first year students to the Council by the 31<sup>st</sup> December each year, with a fee as prescribed in rule 10 of the Rules and with late fee up to the 31<sup>st</sup> January.

(5) The Controller shall issue enrolment cards to each student by the 31<sup>st</sup> March at the latest." ; and

**22. Examinations etc:-** (1) Academic session shall commence from the month of September each year.

(2) Annual examination shall normally be held in the month of June every year

(3) Supplementary examination shall normally be held in the middle of September

**23. Eligibility to appear in examination:-** (1) Every candidate for admission to an examination shall at least have 60 percent attendance during the session.

(2) Qualifying the test held in March by the college shall be compulsory for eligibility to appear in the annual examination.

**24. Refund of fees:-** (1) Examination fee during examination days shall neither be refunded nor forwardable to the next examination, except on the following grounds, namely :-

(i) serious illness or accident of the candidate for which he will be required to produce a medical certificate countersigned by the Principal / Vice Principal of the institution concerned ; and

(ii) death of a near relative. I.e. father, mother, brother or sister.

(2) If a candidate dies before taking the examination, his fee may be refunded to his legal heirs.

**25. Failure of candidate at examination:-** (1) Candidates who fail in any session in not more than two subjects may be provisionally admitted in the next higher class, and can re-appear in those subjects in the subsequent compartments examination and next annual examination.

(2) Those who fail in more than two (2) subjects shall re-appear in all subjects.

(3) The result of the next higher class shall be withheld until they clear all subjects of their previous year.

(4) Students failing consecutively for three (3)-years in any examination shall be disqualified for further study.

26. Question papers, answer books, etc :- (1) Every paper shall carry :-

(i) Theory : 100 Marks, minimum pass marks 45 percent.

(ii) Practical : 100 Marks, minimum pass marks 45 percent

(2) Every paper shall contain eight questions out of which six shall be required to be solved including one question being objective and compulsory.

(3) Papers setters shall allot numbers to the questions according to the details asked for.

(4) The time for solving the question paper shall be **three** hours.

(5) No candidate shall leave the examination hall before the expiry of **one third** of the prescribed time.

(6) There shall be daily one paper of each class.

(7) Usually the question papers shall be printed, but under special circumstances they may be dictated.

(8) Question and answer books shall be arranged by the Controller who will be responsible for their printing and despatch to the Superintendents of examination centres in sealed covers one week before the commencement of the examination.

(9) All record pertaining to examination shall remain in the custody of the Controller after the declaration of the result.

(10) Answer books shall be preserved for **two years** and shall be disposed of by means of auction with the approval of the Examining Body and the sale proceeds shall be credited to the Examining Head.

(11) Result sheets will bear signatures of all the members of Examining Body; alteration, if any, will be initialled by the Chairman.

(12) Examination result register shall be compiled in accordance with the result sheet and shall be signed by the Chairman and Controller.

27. **Aggregate marks and distinction:-** (1) A candidate, in order to be declared passed at an examination, shall have to secure 45 per cent mark in the aggregate and a candidate securing 75 per cent marks in a subject shall be declared to have passed in that subject with distinction.

(2) Grace marks, not more than three, may be allowed only in two subjects.

28. **Head Examiner / Examiners:-** Only persons having qualified from approved / recognised institution with teaching experience shall be eligible for appointment as Examiner.

(2) The most senior teachers shall be appointed as Head Examiners.

(3) The Examiner shall return the answer books after marking within one month positively after their receipt.

(4) If an Examiner fails to return the answer books within one month, twenty five percent of his bill shall be deducted, and he shall not be appointed Examiner in future.

(5) The Examiner of the practical examination shall despatch his marks sheets immediately on the same day.

(6) No Examiner shall give marks in fractions.

(7) The Examiner shall be appointed only for one paper.

(8) A copy of the regulations and last year's question paper and syllabus of the subject shall be supplied to the Examiner.

29. **Remunerations to Examiners, Paper setters and Moderators:-** The remuneration of Examiners, paper-setters and Moderators shall be as under :-

(i)	For Paper setting	:	Rs. 100/-per paper.
(ii)	For Moderation	:	Rs. 100/-per paper.
(iii)	For marking	:	Rs. 5/- per answer book.
(iv)	For practical examination	:	Rs. 2/- per candidate in external Examiner.
(v)	For practical examination	:	Rs.1.50 per candidate to internal Examiner.

30. **Rates of daily allowance and hotel charges admissible to examination staff:-** The Superintendents, Deputy Superintendents, Assistant Superintendents and other staff on examination duty shall be paid daily allowance and hotel charges as prescribed in rule 12-B of the Rules.

**31. Resident Superintendent:-** The Principal of the College where an examination centre is located shall act as Residence Superintendent during the examination and shall be responsible for discipline and necessary seating arrangements but shall not interfere in the conduct of examination.

**32. Syllabus:-** The subjects of study / syllabus shall in all recognised teaching institutions of Homoeopathic System of Medicine shall be in accordance with Schedule IV.

**33. Exemption from examination:-** Any candidate who has passed the Intermediate Science examination from a University, or any Board of Intermediate and Secondary Education may be exempted from any of the premedical courses of study.

**34. Medium of instructions:-** The medium of instruction and examination shall be English or Urdu.

**35. Teaching conditions, etc:-** All existing recognised teaching institutions Homoeopathic System of Medicine including similar institutions which will be established in future shall have to fulfil the condition set out in Schedule V, and any contravention of the regulations and directions of the Examining Body or Council, may make the institution liable to disciplinary action.

**Approved by the Federal Government.**

Sd/xxx xxxxxxxxxxxxxxxxxxxxxxxx  
**II/Dr. ABDUL QADEER**  
Assistant Director (Homoeo)

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